

Job title:	Materials Planner
Department:	Planning and Data Science
Reports to:	Business Planner
Responsible for:	Ensuring jobs are ready to release to production in good time; Planning sequence for all production areas to optimise throughput; Material Requirements Planning and Reporting.
Location:	DE Warwick
Hours of Work:	37 hours
Closing date:	

Our values:

We are part of the Terberg Environmental Group that has roots going back to 1869, part of the larger Terberg Group that is still family-owned. With family values at our core, we operate honestly and with integrity. We aim to represent our core values in all areas of our work. Our core values are: Customer Focus, Entrepreneurial Spirit, Flexibility, Innovation, Integrity, Quality and Sustainability.















Job Purpose:

The purpose of this role is to plan and coordinate the sequence of all production areas to ensure on time delivery, to minimise WIP, and to ensure that all orders are ready for production release.

Main Duties and Responsibilities:

- Coordinate the build sequence across all production facilities to ensure the finished product is available for delivery on time.
- Communicate to all production teams any changes to the build sequence or product specification in a timely manner.
- To produce weekly reports on production inputs and outputs, stock and WIP.
- Ensure that orders are ready for production release.
- Prepare, run and check MRP each week.
- · Complete and close Works Orders.
- Process PCNs and amendments for the department.

Quality & Environmental Responsibilities:

Responsible for the management, compliance and upkeep of the quality & environmental procedures, records, and documents relevant to the role.

At Dennis Eagle we are proud to be an equal opportunities employer and a disability confident organisation. We are committed to fostering an inclusive workplace where diversity is celebrated. As part of our dedication to creating a supportive environment, we guarantee to interview all disabled applicants who meet the minimum criteria for the vacancy. We invite you to engage in an open conversation with us about how we can best support you and ensure that your unique skills and talents are recognised and valued. Your success is integral to our collective growth, and we look forward to working together to create a workplace that empowers everyone to thrive.

If you have any queries or would like to apply for the role, please contact the Recruitment team recruitment@dennis-eagle.co.uk







Person Profile



Criteria		Essential /
		Desirable
		<u>.</u>
Knowledge		
•	Knowledge of business processes and requirements within a manufacturing organisation.	D
•	Knowledge of Bill of Materials	D
Experience		
•	Experience of using ERP systems, ideally Epicor Avante.	D
•	Experience of capacity planning	D
•	Intermediate Excel skills	E
Education / Qualifications		
•	GCSEs or equivalent in English and Maths	E
Job-related skills & abilities		
•	High level of attention to detail	E
•	Be able to multi-task and prioritise effectively.	Е
•	Be able to communicate effectively with all levels within the organisation.	Е
•	Well-developed problem-solving skills.	E
•	Strong team player	E

Please note that you may be asked to carry out tasks other than the above that are deemed by your manager to be appropriate, reasonable and within the remit of your role. You will be expected to carry out these ad hoc tasks as requested.

Employee name	Employee signature	Date
Manager name	Manager signature	Date





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We invest in people Silver